

**LIMESTONE HOSPITAL DISTRICT  
LIMESTONE MEDICAL CENTER  
701 McCLINTIC, GROESBECK, TX 76642**

**MINUTES**

**September 24, 2024**

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**On this 24<sup>th</sup> day of September, 2024 the Board of Directors of South Limestone Hospital District convened at the regular meeting place of said District. The meeting, open to the public, and notice of said Board in said District giving the date, place and subject thereof, has been posted as described by Article 6252-17, Section 3A,V.A.T.C.**

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**MEMBERS PRESENT**

Danny Hewitt  
Martha Stanton  
Glenda O’Neal  
Arnold Gray  
Tyrell Hobbs  
Christina Lockhart

**MEMBERS ABSENT**

Kent Wilson

**OTHERS PRESENT**

Larry Price  
Michael Williams  
Pam Armstrong  
Debbie Brewer  
Linda Chambers  
Shelton Chapman  
Leeann Freeman  
Courtney Harryman  
Jennifer Haynie  
Misty Hutchison  
Samantha Bourgeois  
Allec Lincoln  
Karah Medlock

Michelle Mullinnix  
Adrienne Rettig  
Melanie Richard  
Nathan Rogers  
Yanira DeLeon  
Mike Thompson  
Corey Tunnell  
Hope Wallace  
Julie Wilson  
Jean Wragge  
Robert York  
Cathy Knouse

**CALL TO ORDER, ESTABLISH QUORUM AND EXCUSE ABSENTEES**

The meeting was called to order by Mr. Danny Hewitt at 3:00 p.m. A quorum was present.

The motion was made by Mrs. Martha Stanton to excuse the absence of Mr. Kent Wilson. The motion was seconded by Mrs. Glenda O’Neal and approved.

**INVOCATION**

Mr. Tyrell Hobbs offered the invocation.

**PLEDGE TO THE FLAG**

Those present recited the Pledge of Allegiance to the United States flag.

**PLEDGE TO THE TEXAS FLAG**

Those present recited the Pledge to the Texas flag.

**COMMENTS FROM CONCERNED CITIZENS**

There were no concerned citizens in attendance.

**CORRESPONDENCE**

A note of appreciation for the Board of Directors from Family Medicine Center staff was read. Staff expressed gratitude for the support of the Board members, the longevity pay and the annual evaluation raises.

A note of appreciation for the Board of Directors from Kosse Community Health Clinic staff was read. Staff expressed gratitude for the longevity pay bonus and annual evaluation raises.

Ms. Donna Baggs recently posted her appreciation for Limestone Medical Center on social media. She recognized the staff for the exceptional care that she received, the good food, the cleanliness of the facility and the calm and peaceful atmosphere.

A patient whose husband receives care from Erin Holland, FNP-C and Harmoni Gallegos, FNP-C recognized these staff members on social media for being excellent listeners who are progressive with treatment. Mrs. Holland is the patient's primary care provider and the poster recognized Mrs. Holland's compassion, her thoroughness, her willingness to refer to a higher level of care as needed and her assistance with maintaining their health.

**CONSENT AGENDA ITEMS**

The Board minutes, Accounts Receivable report, Compliance Report, Family Medicine Center report, Infectious Disease report, Kosse Community Health Clinic report, Marketing report, Medical Staff minutes, Nursing report, Patient Safety/Risk Management/Workplace Violence Committee minutes, Physician Credentialing Committee minutes, Plant Operations report, Rettig Family Health Care report, Rucker Clinic report and Inservice were presented. The motion was made by Mr. Hobbs, seconded by Mr. Arnold Gray and carried to approve the consent agenda.

**ADOPT TAX RATE OF \$0.2310/\$100 PROPERTY VALUE**

The motion was made by Ms. Christina Lockhart to adopt the tax rate of \$0.2310/\$100 of property value. The motion was seconded by Mr. Hobbs and approved.

**DISCUSSION AND ACTION ON POLICIES AND PROCEDURES**

**Behavioral Health Program**

The Behavioral Health Program policies and procedures have been reviewed. The admission policy and procedures have been updated to include current processes.

#### Cardiac/Pulmonary Rehabilitation

The Outpatient Cancellations, No Shows, Refusal and Patient Discharge policy and procedures are being revised to add that patients who have not attended sessions for one month for Phase II and two months for Phase III will be discharged.

The Phase III Participants policy and procedures have been revised to include that vitals will be monitored pre-session and post session only.

#### Human Resources – Employee Handbook

The Gym Membership policy B 102 and procedures have been updated to include the Steel Fitness Gym price increase from \$35.00 to \$38.30 per monthly payroll deduction. Steel Fitness Gym has added tax to the membership fee resulting in the monthly deduction increase.

#### Polysomnography

There are no changes to the Polysomnography policies and procedures.

The members of the Board examined each policy and procedure and the motion was made by Mr. Gray to approve the revised and existing policies and procedures as presented. The motion was seconded by Mr. Hobbs and approved.

### **QUALITY, RISK AND REGULATORY DISCUSSION AND ACTION**

The September 18, 2024 minutes of the Quality Assurance and Performance Improvement Committee were reviewed.

The 2025 Comprehensive Hospital Increased Reimbursement Program (CHIRP) monitors were distributed to the applicable managers along with a copy sent by email. Information capturing will begin in October 2024. CHIRP reporting will include non-medical drivers of health screening and follow-up information for inpatients; tobacco screening and cessation counseling; screening for depression and follow-up planning and unintentional medication discrepancies.

The Rural Health Clinics (RHCs) will be reporting the following information through Rural Access to Primary and Preventative Services (RAPPS): influenza immunizations; health information exchange (HIE) participation; controlling high blood pressure; non-medical drivers of health screening and follow-up and depression screening and follow-up. Information capture will begin in October 2024.

Departmental reports were reviewed.

### **FINANCIAL REPORT**

Mr. Michael Williams presented the Financial Report for the month ending August 31, 2024. Total inpatient revenues for the month of August were \$386,121.81 and the amount budgeted was \$290,902 which is 32.73% more than budget. The prior year inpatient revenues were \$251,213.09. Swingbed revenues for the month of August were \$181,559.74 and the amount budgeted was \$256,627 which is 29.25% less than budget. The prior year Swingbed revenues were \$208,203.75. Outpatient revenues for the month of August were \$6,399,751.40 and the amount budgeted was \$5,209,065 which is 22.86% more than budget. The prior year outpatient revenues were \$5,757,707.70. The total revenues for the month of August were \$8,615,887.37 and the amount budgeted was \$6,677,889 which is 29.02% more than budget. The prior year total revenues were \$7,456,025.48. Total revenue deductions for the month of August were \$4,718,470.55 and the amount budgeted was \$4,040,753 which is 16.77% more than budget. The prior year deductions from revenue were \$3,952,518.98. Expenses for the month of August were \$2,849,402.85 and the amount budgeted was \$2,330,539 which is 22.26% more than budget. The prior year expenses were \$2,390,433.29. The actual net operating profit for the month of August was \$1,048,013.97 and the amount of \$306,597 was budgeted which is 241.82% more than budget. The prior year net operating profit was \$1,113,073.21. Special items affecting the profit and loss statement include grant receipts in the amount of \$96,177.65. The net operating profit without the special items was \$951,836.32. A report of collections and expenses reflects that in the past twelve months collections total \$29,284,011.59 and expenses total \$29,644,422.59 and that 98.78% of Hospital expenses are covered by collections. The directors reviewed the most recent Quality Incentive Payment Program (QIPP) report.

### **DISCUSSION AND ACTION ON CLOSING VILLA TOSCANA BANK ACCOUNTS**

South Limestone Hospital District no longer owns Villa Toscana at Cypress Woods nursing home in Houston. There is a 24 month run off period after a nursing home affiliation has concluded and that period ended Saturday, August 31, 2024. All Hospital District related transactions have been reconciled and management is requesting approval to close the two checking accounts that were established when the Hospital District acquired ownership. The motion was made by Mrs. Stanton to approve closing the South Limestone Hospital District d/b/a Villa Toscana at Cypress Woods checking accounts at Farmers State Bank. The motion was seconded by Ms. Lockhart and carried.

### **DISCUSSION AND ACTION ON ADDITIONAL NURSING HOME**

The Board members reviewed the Executive Committee meeting minutes dated Wednesday, September 11, 2024. St. Joseph's Care Center is a newly built, 106 room skilled nursing facility located in McGregor. The current owners of this facility have approached management to express interest in establishing a Quality Incentive Payment Program (QIPP) affiliation with South Limestone Hospital District. The initial application will be for 10% Medicaid beds allotted to new builds. It is anticipated that an expedited Life Safety Survey request will be filed in December. Operations are expected to begin by the end of the first quarter of 2025. The motion was made by Mr. Hobbs to approve the affiliation with St. Joseph's Care Center and to authorize Mr. Larry N. Price and Mr. Michael F. Williams to establish checking accounts at Farmers State Bank. The motion was seconded by Mrs. O'Neal and carried.

### **LMC FOUNDATION REPORT**

LMC Foundation members met Monday, September 16, 2024. Foundation members reviewed the financial statements. There was discussion concerning possible candidates to be considered for membership. At the next meeting, potential Board members will be considered. The Foundation board will restructure and elect officers for the next fiscal year at the October meeting.

### **ADMINISTRATIVE REPORT**

On Friday, August 30, 2024, Mr. Josh Hutchison, Department of State Health Services Deputy Commissioner visited Limestone Medical Center. He toured the Hospital and Hospital departments. This visit was facilitated by TORCH and management is appreciative of this opportunity to meet with him.

In response to an audit of the 340B Program, Health Resources and Services Administration (HRSA), Office of Pharmacy Affairs (OPA) received the Hospital's corrective action plan dated June 10, 2024. Upon review pertaining to incorrect 340B Office of Pharmacy Affairs Information System (OPAIS) record, HRSA determined the corrective action plan is approved and has satisfactorily addressed all areas of noncompliance. Mr. Price recognized Ms. Hope Wallace, Ms. Traci Kennedy, Mrs. Julie Wilson and Mrs. Veronica Alonzo.

The Hospital and Clinics were recertified for another year with the 340 B Renewal on Monday, September 9, 2024.

Last week work began to install fiber optic cables from the Hospital to the office building located at 621 McClintic Drive. Renovations to the building will begin once the cabling is complete.

A welcome reception in honor of Eduardo Gonzalez, M.D. and his family will be hosted on Friday, October 18, 2024, from 11:30 a.m. to 1:30 p.m., in the Board Room.

Dr. Hughes is retiring from his position effective Thursday, October 31, 2024. There will be a reception in his honor Wednesday, October 30, 2024, at 2:00 p.m. in the Board Room.

Applications to recertify Rettig and Kosse Clinics through HRSA have been submitted. Mr. Price recognized Ms. Adrienne Rettig, Ms. Scarlett Lloyd and Mrs. Debbie Brewer for their work throughout the application process.

Mr. Randy Ross is a student at Texas A&M pursuing the Master of Health Administration degree. He will visit the campus and tour the Hospital on Friday September 27, 2024.

### **ANNUAL BOARD MEETING EVALUATION**

The directors reviewed the compiled results of the annual Board meeting evaluation.

**ANNUAL REVIEW, DISCUSSION AND ACTION ON AMENDMENT OF HOSPITAL BYLAWS**

The Board members reviewed the Bylaws and there are no recommended amendments. The motion was made by Mr. Gray, seconded by Mr. Hobbs and carried to approve the Bylaws as written.

**EXECUTIVE SESSION**

The Board of Directors of South Limestone Hospital District did not enter into Executive Session pursuant to Section 551.074 of the Texas Government Code “Personnel Matters”.

**EXECUTIVE SESSION**

The Board of Directors of South Limestone Hospital District entered into Executive Session at 3:26 p.m. This closed session is held pursuant to Section 551.085 of the Texas Government Code “Governing Board of Certain Providers of Health Care Services”.

**RETURN TO REGULAR SESSION**

The Board of Directors adjourned from closed session at 3:45 p.m. and returned to open session. There was no action.

**EXECUTIVE SESSION**

The Board of Directors of South Limestone Hospital District did not enter into Executive Session pursuant to Texas Government Code Section 551.071 “Consultation with Attorney.”

**SETTING OF NEXT REGULAR BOARD MEETING**

The next regular meeting of South Limestone Hospital District Board of Directors was set for Tuesday, October 29, 2024, at 3:00 p.m. in the Hospital’s Board Room.

**ADJOURN**

There was no further business and the meeting adjourned at 3:46 p.m.

\_\_\_\_\_/s/  
Glenda O’Neal  
Secretary/Treasurer