

**SOUTH LIMESTONE HOSPITAL DISTRICT
LIMESTONE MEDICAL CENTER
701 McCLINTIC, GROESBECK, TX 76642**

MINUTES

May 28, 2024

On this 28th day of May, 2024 the Board of Directors of South Limestone Hospital District convened at the regular meeting place of said District. The meeting, open to the public, and notice of said Board in said District giving the date, place and subject thereof, has been posted as described by Article 6252-17, Section 3A,V.A.T.C.

MEMBERS PRESENT

Danny Hewitt
Glenda O’Neal
Tyrell Hobbs
Kent Wilson

MEMBERS ABSENT

Martha Stanton
Arnold Gray
Christina Lockhart

OTHERS PRESENT

Larry Price
Michael Williams
Pam Armstrong
Debbie Brewer
Shelton Chapman
Leeann Freeman
Courtney Harryman
Jennifer Haynie
Misty Hutchison
Emily Jones
Brandy Kennedy
Michelle Mullinnix

Holly Ramirez
Adrienne Rettig
Melanie Richard
Linda Rojas
Mike Thompson
Catherine Tobola
Corey Tunnell
Hope Wallace
Jean Wragge
Robert York
Cathy Knouse

CALL TO ORDER, ESTABLISH QUORUM

Mr. Danny Hewitt, President called the meeting to order at 3:03 p.m. A quorum was present.

The motion was made by Mr. Kent Wilson to excuse the absences of Mrs. Martha Stanton, Mr. Arnold Gray and Ms. Christina Lockhart. The motion was seconded by Mr. Tyrell Hobbs and approved.

INVOCATION

Mr. Hobbs offered the invocation.

PLEDGE TO THE FLAG

Those present recited the Pledge of Allegiance to the United States flag.

PLEDGE TO THE TEXAS FLAG

Those present recited the Pledge to the Texas flag.

APPOINTMENT AND OATH OF OFFICE FOR POSITIONS 3, 4, 6 AND 7

The May 4, 2024 election for the South Limestone Hospital District Board of Directors was cancelled. Mr. Tyrell Hobbs filed for re-election for position 3; Ms. Christina Lockhart filed for re-election for position 4; Mrs. Martha Stanton filed for re-election for position 6 and Mr. Kent Wilson filed for re-election for position 7.

Statement of Elected/Appointed Officer was given to Mr. Hobbs and Mr. Wilson. These individuals were given the oath of office and sworn in to their respective positions on the Board of Directors.

COMMENTS FROM CONCERNED CITIZENS

There were no concerned citizens in attendance.

CORRESPONDENCE

Cards of appreciation for the meals provided in honor of Hospital Week on Tuesday May 14, 2024 were received from: EMS; IT/PACS/Nursing Informatics; Nursing Medical Floor; Rucker Clinic

A card of appreciation for the farewell reception hosted in honor of Tracey Howell was read.

Mrs. Kim Carter wrote a note of appreciation to the Board of Directors for the kindnesses she has received during her tenure and for the years of service bonus that she recently received.

A Facebook post from Dee Ann Johnson expressing her appreciation for LMC EMS, Emergency Department staff and James Clark, M.D. was read.

CONSENT AGENDA ITEMS

The Board minutes, Accounts Receivable report, Compliance report, Family Medicine Center report, Infectious Disease report, Kosse Community Health Clinic report, Marketing report, Medical Staff minutes, Nursing Home Maintenance and Operations report, Nursing report, Patient Safety/Risk Management/Workplace Violence Committee minutes. Physician Credentialing Committee minutes, Plant Operations report, Rettig Family Health Care report, Rucker Clinic report and Inservice were presented. The motion was made by Mr. Hobbs, seconded by Mr. Wilson and carried to approve the consent agenda.

DISCUSSION AND ACTION ON RENOVATION OF THE EXTERIOR OF APARTMENT BUILDING

Deltav Innovative Builders has submitted a bid to renovate the exterior of the apartment building located at 623 McClintic Drive for \$46,207. The bid includes removing the old siding, purchase and installation of new siding, framing material and labor to repair the garage and painting the exterior of the apartment building. There is an established professional

relationship with Deltav Innovative Builders and management is extremely pleased with the work that Deltav Innovative Builders performed at Family Medicine Center and Rettig Family Health Care. The motion was made by Mr. Wilson to approve the Deltav Innovative Builders bid for \$46,207. The motion was seconded by Mr. Hobbs and carried.

DISCUSSION AND ACTION ON NEWLY CREATED AND REQUESTED CHANGES TO POLICIES AND PROCEDURES

Dietary

The Dish Washing policy and procedures are being replaced with the Dishwasher Machine policy and procedures to more accurately reflect departmental processes.

Diet Manual

The Diet Manual is no longer published and other resources are being considered.

Disaster/Emergency Preparedness

There are no changes to the Bomb/Terroristic/Shooter Threat Plan.

There are no changes to the Emergency Evacuation Plan.

The Emergency Operations Plan is being amended to include the acronyms CATRAC – Capital Area Trauma Regional Advisory; DSHS – Department of State Health Services and HCC-M – Healthcare Coalition M. The plan was also amended to provide for additional emergency response resources through Heart of Texas Regional Advisory Council (HOTRAC) and CATRAC; departmental utilization of hand held two-way radios and the emergency location of the employee spouse and dependent area.

There are no changes to the Hazard Vulnerability Policy and Procedure.

Environment of Care

The Workplace Violence policy and procedures are newly created to address current procedures and to specify the workplace violence committee membership and posting requirements. The policy replaces the Workplace Violence and Violence in Hospital policies and procedures.

The members of the Board examined each policy and procedure and the motion was made by Mr. Wilson to approve the revised and existing policies and procedures as presented. The motion was seconded by Mrs. Glenda O’Neal and approved.

QUALITY, RISK AND REGULATORY DISCUSSION AND ACTION

The Quality Improvement Committee met Wednesday, May 8, 2024. One representative from the Patient and Family Engagement Committee attended the meeting and had no concerns to be addressed.

Departmental reports were reviewed.

FINANCIAL REPORT

Mr. Williams presented the Financial Report for the month ending April 30, 2024. Total inpatient revenues for the month of April were \$274,541.48 and the amount budgeted was \$292,055, which is 6% less than budget. The prior year inpatient revenues were \$197,842.97. Swingbed revenues for the month of April were \$294,719.70 and the amount budgeted was \$256,870, which is 14.73% more than budget. The prior year Swingbed revenues were \$310,151.48. Outpatient revenues for the month of April were \$5,917,394.86 and the amount budgeted was \$5,131,440, which is 15.32% more than budget. The prior year outpatient revenues were \$4,809,735.97. The total revenues for the month of April were \$8,308,894.98 and the amount budgeted was \$6,678,818, which is 24.41% more than budget. The prior year total revenues were \$7,397,292.832. Total revenue deductions for the month of April were \$4,920,343.17 and the amount budgeted was \$4,040,753, which is 21.77% more than budget. The prior year deductions from revenue were \$3,607,119.61. Expenses for the month of April were \$2,367,169.61 and the amount budgeted was \$2,333,907, which is 1.43% more than budget. The prior year expenses were \$2,205,525.40. The actual net operating profit for the month of April was \$1,021,382.20 and the amount of \$304,158 was budgeted which is 235.81% more than budget. The prior year net operating profit was \$1,584,647.82. Special items affecting the profit and loss statement include Medicaid Dispro funds receipts in the amount of \$303,257; Tobacco settlement receipts in the amount of \$78,565.27 and TORCH grants receipts in the amount of \$83,645.07. The net operating profit without the special item is \$555,823.86. A report of collections and expenses reflects that in the past twelve months collections total \$28,398,386.15 and expenses total \$28,460,956.84 and that 99.78% of Hospital expenses are covered by collections. The directors reviewed the most recent Quality Incentive Payment Program (QIPP) report. Approximately \$10,000,000 will be transacted through Intergovernmental Transfer (IGT) next week for QIPP.

INVESTMENT REPORT

The South Limestone Hospital District invested funds report was presented by Mr. Michael Williams. The Hospital has a total of \$84,635,562.75 invested in texpools and certificates of deposit as of April 30, 2024. Currently the Hospital has three texpool accounts, two for the general fund and one for the ambulance. The Hospital has five certificates of deposit in terms of 12 months or less. The year-to-date interest is calculated beginning with the first day of the Hospital's fiscal year October 1. The Hospital complies with its investment strategy and the Public Funds Investment Act.

LMC FOUNDATION REPORT

LMC Foundation members met Monday, May 20, 2024. It was reported that LMC Foundation profited \$16,174.31 from the cash raffle fundraiser on Saturday, April 27, 2024. LMC Foundation members were photographed with newly installed Stress Test and ECG Machines purchased for the Respiratory Therapy Department. Mr. Price will soon assemble of list of departmental equipment needs for consideration of purchase by LMC Foundation.

ADMINISTRATIVE REPORT

On Thursday, May 9, 2024 staff participated in a CATRAC disaster drill. The drill specifically affected the Emergency Department. Mr. Price recognized Ms. Jean Wragge, Mrs. Corey Tunnell, Mr. Mike Thompson, James Clark, M.D. and ED staff for their professionalism and responsiveness. Staff cared for real time patients throughout the drill process.

Mr. Price informed the directors that he did not get to meet with Uday Khosla, M.D. during his clinic time this month. It is Mr. Price's understanding that Kidney 360 is still waiting on the Limestone County Dialysis Center Medicare number.

Effective Monday, June 3, 2024, Shana Stanley, FNP-C will start seeing patients on the medical floor in the capacity of hospitalist. The first month she will work Monday through Friday from 7:00 a.m. to 4:00 p.m. She will round with the Medical Staff for orientation. Shana Stanley has dedicated two weekends per month to work. It is Larry Price's understanding that in July Concord Medical Management will have physicians that work in the Emergency Department that are willing to cover Hospitalist duties while Shana Stanley is away for the weekends and PTO. Larry Price has approached Concord about having Shana Stanley assist in the Emergency Department in the future with some of the lower acuity patients when the census is high. Eventually Larry Price would like to hire a PRN NP who can relieve Shana Stanley, but this will be at a future date.

Christian Jacobsen, M.D. is being credentialed through Concord Medical Management so that he can begin covering shifts in the Emergency Department.

Eduardo Gonzalez-Fernandez, M.D. will begin working at Limestone Medical Center on Thursday, August 1, 2024. He will establish his practice at Family Medicine Center and will also be included in the rotation of physicians covering the Emergency Department in the event that the Concord Medical Management physician is unable to cover or requires assistance.

Mr. Doug Holzbog, MBA, newly appointed market chief executive officer for Ennis Regional Medical Center, Palestine Regional Medical Center and Parkview Regional Hospital met with Mr. Price on Thursday, May 23, 2024. Mr. Holzbog will be based at Palestine but oversee operations at the three facilities. Mark Goss, M.D., general surgeon will soon be conducting surgical clinics in the Limestone Medical Center Specialty Clinic. Advertisements will be forthcoming with this announcement.

Plans are in place to relocate the IT/PACS and Clinical Informatics staff to the building located at 621 McClintic Drive. The office currently occupied by Clinical Informatics staff will be converted into an office for the Laboratory Manager. The current office space utilized by the Laboratory Manager will be renovated to accommodate additional Laboratory equipment. Management is planning to expand the Business Office by opening up the billing area and the Medical Records Department storage area. A doorway will be added to provide additional Business Office area.

The remounted Chevrolet ambulance will be completed and picked up Friday, June 14, 2024. The ambulance currently being leased will be returned on that date. One ambulance was leaking water and is being repaired locally. The new ambulance is expected to be ready in October. Approximately two years has passed since it was originally ordered. The cost of the new ambulance is approximately \$260,000 and that does not include the cost of a monitor for \$45,000 and stretcher for \$30,000.

Management is still awaiting news concerning the awarding of the Texas Department of Agriculture \$100,000 Rural Health Facility Capital Improvement Program (CIP) grant for endoscopy suite equipment.

Management is applying for the Texas Department of Agriculture \$100,000 rural hospital broadband program grant to offset costs of upgrading computer cabling for the office building located at 621 McClintic Drive.

Management has been made aware of additional grant opportunities for application submission. Mr. Price noted that in addition to the expenses of day-to-day operations, equipment is very expensive.

EXECUTIVE SESSION

The Board of Directors of South Limestone Hospital District did not enter into Executive Session pursuant to Section 551.071 of the Texas Government Code “Consultation with Attorney.”

The Board of Directors of South Limestone Hospital District did not enter into Executive Session pursuant to Section 551.085 of the Texas Government Code “Governing Board of Certain Providers of Health Care Services.”

The Board of Directors of South Limestone Hospital District did not enter into Executive Session pursuant to Section 551.074 of the Texas Government Code “Personnel Matters.”

SETTING OF NEXT REGULAR BOARD MEETING

The next regular meeting of South Limestone Hospital District Board of Directors was set for Tuesday, June 25, 2024, at 3:00 p.m. in the Hospital’s Board Room.

ADJOURN

There was no further business and the meeting adjourned at 3:32 p.m.

/s/
Glenda O’Neal
Secretary/Treasurer