

**SOUTH LIMESTONE HOSPITAL DISTRICT
LIMESTONE MEDICAL CENTER
701 McCLINTIC, GROESBECK, TX 76642**

MINUTES

November 29, 2022

On this 29th day of November, 2022 the Board of Directors of South Limestone Hospital District convened at the regular meeting place of said District. The meeting, open to the public, and notice of said Board in said District giving the date, place and subject thereof, has been posted as described by Article 6252-17, Section 3A,V.A.T.C.

MEMBERS PRESENT

Danny Hewitt
Martha Stanton
Glenda O'Neal
Diana Diaz
Arnold Gray
Tyrell Hobbs

MEMBERS ABSENT

Kent Wilson

OTHERS PRESENT

Larry Price
Michael Williams
Debbie Brewer
Leeann Freeman
Courtney Harryman
Jennifer Haynie
Misty Hutchison
Emily Jones
Brandy Kennedy
Allec Lincoln
Kim McAlpine

Brandy Moore
Adrianne Rettig
Melanie Richard
Linda Rojas
Tami Taylor
Corey Tunnell
Hope Wallace
Julie Wilson
Jean Wragge
Kody Yerger, M.D.
Robert York
Cathy Knouse

CALL TO ORDER, ESTABLISH QUORUM AND EXCUSE ABSENTEES

Mr. Danny Hewitt called the meeting to order at 3:00 p.m. A quorum was present.

The motion was made by Mrs. Martha Stanton to excuse the absence of Mr. Kent Wilson. The motion was seconded by Mrs. Glenda O'Neal and unanimously approved.

INVOCATION

Mr. Tyrell Hobbs led those present in the invocation.

PLEDGE TO THE FLAG

Those present recited the Pledge of Allegiance to the United States flag.

COMMENTS FROM CONCERNED CITIZENS

There were no concerned citizens in attendance.

CORRESPONDENCE

U.S. News & World Report has announced that Reed + Claymon has been ranked as Tier One in Health Care Law. In addition to winning the Tier One designation, Reed + Claymon also has three attorneys, Ms. Jennifer Claymon, Mr. Kevin Reed and Mr. Robert Spurck, listed in the Best Lawyers in America®. Best Lawyers is the oldest and most respected lawyer ranking service in the world.

A card of appreciation from Ms. Emily Jones and Mrs. Melanie Richard in recognition of the jackets purchased for the employees was read.

CONSENT AGENDA ITEMS

The Board minutes, Accounts Receivable report, Family Medicine Center report, Infection Control report, Kosse Community Health Clinic report, Marketing report, Medical Staff minutes, Nursing report, Physician Credentialing Committee minutes, Plant Operations report, Rettig Family Health Care report and Inservice were presented.

The motion was made by Mr. Hobbs, seconded by Mrs. Stanton and unanimously carried to approve the consent agenda.

CHIEF OF STAFF REPORT

There was no report from the chief of staff.

CHIEF MEDICAL OFFICER REPORT

Kody Yerger, M.D. informed those present concerning the discussion at the most recent Medical Staff meeting regarding the surge in pediatric flu and RSV.

DISCUSSION AND ACTION ON POLICIES AND PROCEDURES

There are no changes to the Environmental Services policies and procedures.

There are no changes to the Legal Compliance policies and procedures.

The motion was made by Mrs. O'Neal that the Environmental Services and Legal Compliance policies and procedures are approved as written. The motion was seconded by Mr. Hobbs and unanimously approved.

QUALITY, RISK AND REGULATORY DISCUSSION AND ACTION

The November 9, 2022 minutes of the Quality Assurance and Performance Improvement Committee and the Risk Management/Safety Committee were presented and reviewed.

There was discussion concerning the number of medication errors for the reporting period. This resulted from one occurrence regarding use of high dose flu vaccine given to employees under the age of 65 in error. There were no serious adverse event reported. The incident was reported to the pharmacist and the chief nursing officer and contact was made with the manufacturer. The manufacturer's written recommendations were sent to each employee who received the vaccine in error.

COMPLIANCE OFFICER REPORT

There are no policy and procedures updates.

None of the Hospital associates are listed in the OIG Exclusion Database and none of the Hospital associates are listed with the Texas HHSC OIG.

An audit of 45 clinic charts and 17 Hospital outpatient charts was conducted for documentation completeness and accuracy. All charts were documented, coded and billed appropriately. All of the charts presented for Gordon Lee, PA-C for documentation were 100% compliant.

An audit of the deficiencies cited by Texas Department of State Health Services during the Hospital survey remains 100% compliant. There are signs on the dumpsters as reminders to keep the dumpster lids closed; the required signage has been posted in the ambulance bay, providers are completing discharge summaries on patients transferred to Swingbed according to policy and all nursing and certified nurse assistant licenses are current.

Education and training was provided for the physicians to implement processes to increase the Rural Access to Primary and Preventative Services (RAPPS) measures. This is one of four directed payment programs (DPPs) Health and Human Services Commission submitted to Centers for Medicare and Medicaid Services (CMS) for approval as part of the Delivery System Reform Incentive Payment Transition Plan. CMS approved RAPPS for 2022 state fiscal year 1 on March 25, 2022 and 2023 state fiscal year two on August 1, 2022. The first component to be addressed concerns the documentation of offer, acceptance, refusal or having received elsewhere for flu vaccines. The second component is ordering HA1C on all diabetic patients at least every six months and the patient having an HA1C less than nine. The providers agreed to add flu shot questions to the nurse intake form. In addition, clinic personnel will generate a report of all diabetic patients and schedule office visits for those diabetic patients who have not had an HA1C test in the last six months.

There were no compliance complaints, investigation and remedial action this month.

A review of the 340B Program compliance reveals 100% compliance for the claims reviewed. The 340B second sight report has been uploaded to the 340Besp website for review.

There were no price transparency compliance issues.

INVESTMENT REPORT

The South Limestone Hospital District invested funds report was presented by Mr. Michael Williams. The Hospital has a total of \$58,453,487.72 invested in texpools and certificates of deposit as of October 31, 2022. Currently the Hospital has three texpool accounts, two for the general fund and one for the ambulance. The Hospital has five certificates of deposit in terms of 12 months or less. The year-to-date interest is calculated beginning with the first day of the Hospital's fiscal year October 1. The Hospital is in compliance with its investment strategy and the Public Funds Investment Act.

RESOLUTION AUTHORIZING THE AMENDMENT OF THE LIMESTONE MEDICAL CENTER MONEY PURCHASE PENSION PLAN

The Hospital's 457 Plan is for employee pension contributions. The Money Purchase Plan is for Hospital pension contributions. Historically the definition of compensation has been different in the plans and reconciling the plans at the end of the year has been difficult. Rudd and Wisdom, Inc. wrote a resolution that would amend the Money Purchase Plan so that compensation would be the same as employee W-2 forms except for those employees that contribute more than five percent to the plan. The Board of Directors reviewed the proposal to amend the Limestone Medical Center Money Purchase Pension plan to reflect the same definition for compensation as provided in the 457 Plan.

1. Effective for plan years beginning after December 31, 2021, Section 1.05(a) is hereby amended in its entirety to read as follows:

"Section 1.05 – Compensation and Compensation Limitations

- (a) Compensation – The term compensation for a given plan year shall mean all of each participant's W-2 earnings, that is, wages within the meaning of Code Section 3401(a) and all other payments of compensation to an employee by the employer (in the course of the employer's trade or business) for which the employer is required to furnish the employee a written statement under Code Sections 6041(d), 6051(a)(3), and 6052. Compensation must be determined without regard to any rules under Code Section 3401(a) that limit the remuneration included in wages based on the nature or location of the employment or the services performed (such as the exception for agricultural labor in Code Section 3401(a)(2)). Compensation, however, shall also specifically include amounts that would have been included in compensation except for the effect of any salary reduction election pursuant to Code Sections 125, 132(f)(4), 402(e)(3), 457, 402(h)(1)(B) or 403(b), as applicable. Compensation means the total earnings paid or made available to an employee by the employer during any specified period.

Notwithstanding any provision of this plan to the contrary, for plan years beginning after December 31, 2008, compensation shall specifically exclude any "differential wage payments" as defined in Code Section 3401(h)(2).

For calendar years beginning prior to December 31, 2021, compensation specifically excluded bonuses and overtime.”

The directors authorized the resolution authorizing the amendment of the Limestone Medical Center Money Purchase Pension Plan upon the motion made by Mrs. Stanton seconded by Mr. Arnold Gray and unanimously approved.

**RESOLUTION AUTHORIZING THE AMENDMENT OF THE
LIMESTONE MEDICAL CENTER
MONEY PURCHASE PENSION PLAN**

WHEREAS, Limestone Medical Center (the employer) has maintained a money purchase pension plan for eligible employees continuously from an original effective date of October 1, 1983;

WHEREAS, each plan year the employer makes a matching contribution to each eligible employee equal to the lesser of (1) the amount contributed by the employee or on his behalf to the THA Section 457 Plan for LMC or (2) 5.0% of the employee’s compensation for such a plan year;

WHEREAS, the definition of plan compensation in the money purchase pension plan currently differs from the definition of plan compensation in the THA Section 457 Plan for LMC;

WHEREAS, it is now the desire of the employer to amend without interruption the definition of plan compensation in the money purchase pension plan to match of the definition of compensation in the THA Section 457 Plan for LMC.

BE IT RESOLVED, that the amendment of the plan as presented is hereby approved and that the officers of the employer are authorized and directed to execute such document and to take any other actions necessary to secure IRS approval of the plan’s and related assets’ qualified status as amended under the appropriate sections of the Internal Revenue Code (including the addition of any further amendments identified by the IRS as necessary to secure a favorable determination letter).

FINANCIAL REPORT

Mr. Michael Williams presented the Financial Report for the month ending October 31, 2022. Total inpatient revenues for the month of October were \$71,595.38 and the amount budgeted was \$241,039 which is 70.30% less than budget. The prior year inpatient revenues were \$313,895.48. Swingbed revenues for the month of October were \$108,110.61 and the amount budgeted was \$280,596 which is 61.47% less than budget. The prior year Swingbed revenues were \$275,355.78. Outpatient revenues for the month of October were \$4,545,537 and the amount budgeted was \$4,794,607 which is 5.19% less than budget. The prior year outpatient revenues were \$4,642,692.71. The total revenues for the month of October were \$5,581,738.95 and the amount budgeted was \$6,779,954 which is 17.67% less than budget. The prior year total revenues were \$5,898,231.59. The total deductions from revenue for the month of October were \$3,307,296.59 and the amount budgeted was \$3,739,750, which is 11.56% less than budget. The prior year deductions from revenue were \$3,651,069.68. Expenses for the month of October were \$2,085,968.04 and the amount budgeted was \$2,383,760 which is 12.49% less than budget. The prior year expenses were \$2,101,646.21. The actual net operating profit for the month of October was \$188,474.32 and the operating profit amount of \$656,444 was budgeted which is 71.29% less than budget. The prior year net operating profit was \$145,515.70. Special items affecting the profit and loss statement include recording Medicaid Dispro in the amount of \$17,237.89. The net operating profit without the special items is \$171,236.43. A report of collections and expenses reflects that in the past twelve months collections total \$21,705,433.21 and expenses total \$26,263,296.21 and that 82.65% of Hospital expenses are covered by collections.

LMC FOUNDATION REPORT

The LMC Foundation met Monday, November 21, 2021. LMC Foundation members realized a profit of \$2,600 resulting from the recent raffle fundraiser.

ADMINISTRATION REPORT

In October, the 340B Program profit was \$37,122.37. Management is reviewing plans to add back the Walmart Pharmacy in Marlin. SUNRx is processing and analysis to determine the number of prescriptions being processed at this location.

Vistra, on behalf of its Oak Grove Power Plant, donated \$525 for corporate support of Limestone Medical Center Emergency Medical Services.

Groesbeck Independent School District offers a certified nurse assistant program at the High School. This program educates students and aids them in their career pursuits. There was discussion concerning the benefits of this educational program along with the Groesbeck community benefit as students who successfully complete this program may be employed by local businesses. Management intends to donate a decommissioned Stryker hospital bed for this program following the parameters for gifting items for public use at the high school to educate students that will benefit the community.

On Friday, November 18, 2022, Mr. Larry Price met with Cody McMahan, M.D. to discuss the opportunity to collaborate for the provision of psychiatry services in the Behavioral Health Program. Dr. McMahan expressed his desire to work in the department one day per week. It is anticipated that Dr. McMahan would begin seeing patients the first part of January 2023.

Waco Tribune-Herald recently reported that Marlin VA Hospital has been sold and the new owner intends to establish a behavioral health program at that facility.

Mr. Price announced that Limestone Medical Center will assume operation of the clinic governed by Rucker Foundation in Mart in January or February 2023. Falls Community Hospital management has been given a 30-day eviction notice and in response Falls Community Hospital management has requested that notice be extended to 60 days to allow time to remove the equipment from the facility. Limestone Medical Center management is considering needed equipment and plans for operation. Management will execute a one-year lease similar to the contractual arrangement for Kosse Community Health Clinic. There is no cost for rent. The Hospital will pay the expenses for utilities, staff, supplies and equipment.

City of Kosse management has conveyed plans to begin processing the Kosse Community Health Care expansion the first part of January 2023.

The annual employee recognition banquet and awards ceremony will be hosted Saturday, January 28, 2023, at 5:00 p.m. at Central Baptist Church in Thornton.

EXECUTIVE SESSION

The Board of Directors of South Limestone Hospital District did not enter into Executive Session pursuant to Section 551.085 of the Texas Government Code "Governing Board of Certain Providers of Health Care Services".

The Board of Directors of South Limestone Hospital District entered into Executive Session pursuant to Section 551.074 of the Texas Government Code "Personnel Matters-Evaluation of the CEO" at 3:32 p.m.

RETURN TO REGULAR SESSION

The Board of Directors adjourned from closed session at 4:37 p.m. and returned to open session.

The motion was made by Mr. Gray to approve the annual evaluation of the CEO and to compensate the CEO effective with the payroll period beginning January 15, 2023, a 5% pay increase and longevity bonus. The motion was seconded by Mrs. Stanton and approved.

CANCEL DECEMBER MEETING

The motion was made by Mr. Hobbs, seconded by Mr. Gray and unanimously approved to cancel the December 27, 2022 meeting of the Board of Directors.

SETTING OF NEXT REGULAR BOARD MEETING

The next regular meeting of South Limestone Hospital District Board of Directors was set for Tuesday, January 31, 2023, at 3:00 p.m. in the Hospital's Board Room.

ADJOURN

There was no further business and the meeting adjourned at 4:45 p.m.

_____/s/
Glenda O'Neal
Secretary/Treasurer